



maui humane society

LICENSE RENEWAL INSTRUCTIONS

ONCE YOU HAVE YOUR CURRENT LICENSE OR MHS PERSON NUMBER:

1. Enter your License # OR Click "Or use your Person #" and Log In

As a reminder, please DO NOT create a new customer account if you don't know your #. Email aloha@mauihumanesociety.org and we will assist.

The login page has two main sections. The left section is for email and password login, with fields for 'Enter your Email' and 'Enter your Password', and a 'Forgot Password?' link. The right section is for license or person number login, with fields for 'Enter your License #' and 'Or use your Person #' followed by 'Enter your Last Name'. A large green 'X' is placed over the email and password fields. A red arrow with the number '1' points to the 'Log in' button.

2. Select pet



The 'License Information' page shows a user's profile and their animals. The 'My Animals' section lists two dogs: Kamino and Fido. Kamino is a Mixed Breed, Small (under 24 lbs fully grown) / Mix, Male, 4 Y, Yes, with an 'Edit' button. Fido is a Mixed Breed, Medium (up to 44 lbs fully grown) / Mix, Female, 1 Y, Yes, with an 'Edit' button. The 'Kamino's Licenses' section shows one license: License # 24-3925, Type License, Status Current, Expiry Date 12/31/2025, Price \$11.00, Late Fee, with a 'Renew Now' button. A red arrow with the number '3' points to the 'Renew Now' button. The 'Available Licenses for Kamino' section is empty. At the bottom, there are 'Cancel' and 'Checkout' buttons. A red arrow with the number '4' points to the 'Checkout' button. A disclaimer at the bottom states: 'I certify that the information provided is accurate and understand that proof of spay/neuter must be provided for new altered licenses.'

3. Click renew now to add the license to the cart.

4. Check out and purchase license.

Please note that there is a \$10 online processing fee.